



Cassia County Board of Commissioners REGULAR MEETING MINUTES

Monday, November 13, 2023

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

- 1) 9:02 AM Call to order
- 2) Pledge of Allegiance and prayer
- 3) 9:04 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Cally Velasquez - Deputy Clerk (Not voting).

- 4) 9:04 AM Calendar, meetings, committee reports, and correspondence were reviewed.
 - a) Juvenile Detention and Joint Justice meetings 11/14/2023 - Searle
 - b) IT Committee meeting 11/14/2023 – Searle
 - c) 911 Committee meeting 11/14/2023 – Searle
 - d) Snowmobile Advisory Board meeting 11/14/2023 - Kunau
 - e) Fair Board meeting 11/14/2023 - Beck
 - f) South Central Public Health Board meeting 11/15/2023 - Kunau
 - g) Mid Snake Water Resource meeting 11/15/2023 - McMurray
 - h) South Central Community Action Partnership meeting 11/16/2023 - Kunau
 - i) Planning and Zoning Commission hearing 11/16/2023 - McMurray
 - j) Community meeting in Almo 11/27/2023 - Commissioners
 - k) Discussed what items they might include in the Magic Valley News mailer. They decided to see what other counties contribute first.
 - l) 11:24 AM Searle asked who was planning to attend the winter IAC dinner and meeting with legislators. Kunau confirmed his intention to attend.

9:06 AM Mr. McMurray entered the meeting.

- 5) 9:08 AM Approve payables for 11/13/2023

9:08 AM **Motion and Action:** Approve payables in the amount of \$489,643.53 as presented on 11/13/2023, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

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Instrument # 2023003759

BURLEY, CASSIA, IDAHO

11-20-2023 12:35:10 PM No. of Pages: 8

Recorded for : CASSIA COUNTY COMMISSIONERS

JOSEPH LARSEN

Fee: 0.00

Ex-Officio Recorder Deputy

Index to: COMMISSIONERS MINUTES

6) 9:10 AM Approve minutes from 11/6/2023

9:10 AM **Motion and Action:** Approve minutes from 11/6/2023 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

7) 9:11 AM Approval of synopsis for October 2023

9:11 AM **Motion and Action:** Approve synopsis for October 2023 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

8) 9:12 AM Approval of Clerk's Office recommendations regarding junior college Certificates of Residency

9:12 AM **Motion and Action:** Approve Clerk's Office recommendations to approve 2 junior college Certificates of Residency as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

9) 9:13 AM Personnel Matters - Change of Status Requests

10) 9:55 AM Executive Session

9:55 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

10:01 Prosecutor Larsen entered the meeting during Executive Session.

11:18 AM Upon exit of Executive Session, the board took the matter under advisement.

11:25 AM Executive Session

11:25 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (c) to deliberate acquisition of an interest in real property, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

11:43 AM Upon exit of Executive Session, the board took the matter under advisement.

11) 9:14 AM Consider 2024 Fee Waivers for Southern Idaho Solid Waste

- a) The two entities requesting fee waivers for 2024 were the US Forest Service and US Bureau of Land Management.

9:15 AM **Motion and Action:** Approve fee waivers for 2024 for Southern Idaho Solid Waste, as we have in the past, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

12) 9:06 AM Discussion and action for defense attorney's reports to PDC

- a) The Board requested coordinating with Mr. Schneider and Clerk Larsen to appear together later in the meeting to discuss the matter.
- b) 9:17 AM Beck offered background on the reason for this request on the agenda. The PDC sent an email to the Board with a list of attorneys that had not complied with the statutory reporting requirements for FY2023. It is also stipulated in the county contracts that these reports be filed.
- c) 9:22 AM Beck read the list of 11 noncompliant attorneys, noting that some of them had contracts with the county.
- d) 11:19 AM Beck read into the record a letter McMurray drafted to be sent to the list of noncompliant attorneys regarding the matter. Of the six independent attorneys listed, three held contracts with the county and three did not. An additional letter that was tailored for those three contracted attorneys was also read into the record.

11:22 AM **Motion and Action:** To send out six total letters, three letters to those who have contracted with the county for public defense, to complete the PDC required reports and the three we are not contracted with, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

13) 9:17 AM Endorse an ambulance grant for Intermountain Cassia Regional Paramedics

- a) The hospital is applying for a grant to get funds for an ambulance to replace the one that caught on fire last year. Beck read the letter of support into the record.

9:22 AM **Motion and Action:** Sign the Letter of Support for the new ambulance at Intermountain Cassia Regional Paramedics, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

SCHEDULED ACTION AGENDA ITEMS

14) 9:29 AM Canvass of Votes for November 7, 2023 Elections per Idaho Code § 34-1410

- a) Elections Director Keck presented the canvass. The overall turnout was 21% with 1,734 ballots cast out of 8,129 eligible voters. The precinct with the highest turnout was Declo with an overall 69%. There were 76 new election day registrations. Of the total ballots cast, there were 156 early voters, 76 absentee voters, 20 from Vote by Mail precincts, and 1,482 voters on election day.
- b) She also reported that the new DS 300 machines worked very well and an ES&S support person was on hand all day to assist if needed.

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- c) They will need to look for a new facility to replace the Zion Lutheran Church as scheduling conflicts will make it nearly impossible to conduct any larger elections such as the ones expected for 2024.

9:44 AM **Motion and Action:** Approve the presented Canvass of the November 7, 2023 election, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

15) 9:46 AM Deliberate and execute order to form Raft River Irrigation District

- a) Attorney, Matt Darrington, presented the status of the election and the order that was drafted allowing for the formation of the irrigation district. It was noted that 100% of the voters eligible for this race voted and it was passed with 100% approval.

9:51 AM **Motion and Action:** Allow the Chairman of the Board to sign the creation of the irrigation district for Raft River, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.

9:52 AM **Amended Motion and Action:** Allow the Chairman of the Board to sign the order to form the Raft River Irrigation District, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.
Motion passed unanimously.

16) 11:43 AM Lunch Recess

17) 2:30 PM Reconvened at Minidoka Juvenile Detention Facility to conduct a brief tour of the site.

- a) Juvenile Detention Facility Supervisor, Trent Bodily, conducted the tour.
- b) He showed the room with the old boiler unit that they intend to convert into a padded holding cell.
- c) Other building issues were also pointed out such as broken floor tiles, raising cement and security issues with control panels and locking doors.

UNFINISHED BUSINESS ACTION AGENDA ITEMS

18) 9:54 AM Consider XCell Engineering LLC Contract for geotechnical survey

- a) McMurray has not heard anything yet.
- b) He will reach out to them again.

19) 9:23 AM Consider IAC/NACo request for Public Lands voluntary contribution

- a) The Board discussed the advantage of having a lobbyist vie for the continuation of PILT payments for counties.
- b) It was proposed to pay one half of the total assessment of \$44,070.18, which is \$22,035.09, for FY2024 and then revisit the matter next year to determine if enough benefit was gained to authorize the other half payment in FY2025.

9:24 AM **Motion and Action:** To pay one half of the assessment for FY2024 and review it again for the other half in FY2025, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

20) 9:53 AM Proposed County Building discussion - nothing to discuss at this time.

21) 2:55 PM Adjourned from the Juvenile Detention Facility

2:55 PM **Motion and Action:** Adjourn, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.
Motion passed unanimously.

APPROVED:

A handwritten signature in blue ink, reading "Leonard M. Beck", written over a horizontal line.

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

A handwritten signature in blue ink, reading "Cally Velasquez", written over a horizontal line.

Cally Velasquez

SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS & DEMANDS GENERAL GOVERNMENT FUNDS
12% OF FISCAL YEAR ELAPSED
*** UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .**

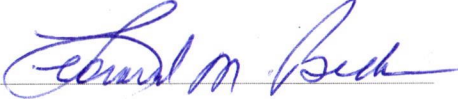
Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	5,736,912.00	622,878.77	98,775.13	5,114,033.23	89%
0002 ROAD & BRIDGE	754,095.00	61,646.66	7,896.10	692,448.34	92%
0004 AMBULANCE SERVICES	270,625.00	21,029.17	2,320.00	249,595.83	92%
0006 DISTRICT COURT	377,630.00	30,482.21	4,475.17	347,147.79	92%
0008 JUSTICE FUND	13,922,579.00	1,626,027.62	192,562.58	12,296,551.38	88%
0012 M-C MISDEMEANOR PROBATION	1,184,800.00	160,930.39	37,799.18	1,023,869.61	86%
0015 CONSOLIDATED ELECTIONS	242,710.00	24,611.27	4,849.80	218,098.73	90%
0016 SOCIAL SERVICES-ASSISTANCE	537,550.00	10,535.68	2,180.00	527,014.32	98%
0017 COMMUNITY COLLEGE	200,000.00	0.00	500.00	200,000.00	100%
0018 CASSIA COUNTY FAIR	280,380.00	10,045.35	1,446.00	270,334.65	96%
0020 REVALUATION	356,180.00	45,689.97	5,884.06	310,490.03	87%
0027 NOXIOUS WEED & PEST	439,385.00	35,496.86	6,110.60	403,888.14	92%
0028 SNOWMOBILE	86,425.00	0.00	26.82	86,425.00	100%
0029 PHYSICAL FACILITIES	12,041,300.00	5,159.22	124.00	12,036,140.78	100%
0032 PREVENTIVE HEALTH FUND	270,000.00	22,483.26	22,483.26	247,516.74	92%
0033 COURT FACILITIES FUND	0.00	580.00	580.00	-580.00	0%
0048 EMPLOYEE BENEFITS FUND	3,873,550.00	369,529.30	96,658.37	3,504,020.70	90%
0053 NARCOTICS SEIZED ASSETS FUND	40,000.00	1,078.46	4,972.46	38,921.54	97%
Total Amount Paid			489,643.53		

STATE OF IDAHO
CASSIA COUNTY

WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT
WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE
TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS
AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF

11-13-2023


COMMISSIONER


COMMISSIONER


COMMISSIONER

* WARNING: This fund is over budget

attest: *Cally Velásquez* deputy clerk

Cassia County Commissioner Meeting

Attendance Log

Date: 11-13-2023

NAME (Please Print)	TOWN	REPRESENTING
1. Matt Darrington	Burley	Raft River Inc. Dist.
2. J. Thompson		CCSO
3. Susan Keck	Almo	Elections -
4. Timothy Schneider	Burley	P.D.
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